

Corporate Resolution Checklist Cell Phone Tower Lease

To be completed by local church:

- Transaction Information Sheet
- Local Government Resolution (*Need original document with wet signature(s)*)
**Must know lease terms before completing*
- Local Member Resolution (*Need original document with wet signature(s)*)
**Must know lease terms before completing*
- Tenant Credit Application with supporting documents
- City Authorization- official city permit or other document indicating how the property is zoned and if it is suitable for church use (i.e. Conditional Use Permit, Occupancy Permit, etc.)

To be completed by District:

- District Resolution (*Need original document with wet signature(s)*)

Once packet is complete please mail to:
Apostolic Assembly of the Faith in Christ Jesus
Attn: Real Estate Department
10807 Laurel Street
Rancho Cucamonga, CA 91730

Transaction Information Sheet Cell Phone Tower Lease

General Information

Church Name: _____

Pastor's Name: _____

Pastor's Phone Number: _____

Who will be the main contact
throughout this transaction
(name/phone number)? _____

Number of Baptized Members: _____

Church Property Information That Is To Be Leased Out

Property Address: _____

Property Type
(Church Building, Vacant Land,
Residence, Commercial, Other Existing
Building): _____

Square footage of building(s): _____

Give a brief description of building(s): _____

Permitted Use: _____

Transaction/Tenant Information

Tenant name: _____

Tenant contact person (name and number): _____

How long is the proposed lease for? _____

Has this tenant leased a property before? _____ If so, how long was their previous lease? _____

Was the tenant ever behind in their lease payments? _____

**Minutes of Meeting of the Apostolic Assembly of the Faith in Christ Jesus
congregation of**

_____ (Church City, Number, and State)

The undersigned, as the pastor and church secretary of the Apostolic Assembly of the Faith in Christ Jesus local congregation of _____ (Church City, Number, and State), at a general church meeting held on _____ (month, day, year), do hereby acknowledge proper notice of the meeting, and, with a majority of membership present, hereby approve and certify the following actions and resolutions and consent to their immediate adoption:

RESOLVED, that the following lease of the property located at _____ (Address) to _____ cellular company, with the following terms: Lease length _____ months, initial monthly gross lease payment \$ _____, with annual increases of _____%, and a Security Deposit of \$ _____ due at signing, be approved.

Furthermore, the following statement was read to all present: "We, the Apostolic Assembly of the Faith in Christ Jesus local congregation of _____ (Church City, Number, and State) understand fully the terms of this transaction. We further declare that we have been apprised that while most scientific reports from respectable organizations appear to show that cellular towers do not present any public health hazards, not all studies have been conclusive."

These matters being primary agenda items to come before the meeting, upon motion duly made, seconded and a majority approved, the meeting was adjourned.

Pastor

Secretary